

Dear <<Colleague>>

As previously communicated, on **Thursday 1st April 2021**, **Manchester University NHS Foundation Trust (MFT)** will formally acquire the **North Manchester General Hospital (NMGH)** site and services from The Pennine Acute Hospitals NHS Trust (PAT).

We are now getting in touch again to remind you of the next steps for those responsible for using NHSP:Connect at the PAT.

Authorising Timesheets

So that the transition process with MFT takes place smoothly and to ensure that all bank doctors are paid promptly, it is important to ensure that all authorised timesheets are submitted by **Wednesday 31st March 2021** at the PAT for payment on **Friday 9th April**. Any timesheets submitted and authorised between **Thursday 1st April** and **Wednesday 7th April** will be paid **Friday 16th April**.

System Changes & Next Steps

Prior to **Thursday 1st April 2021**, you will receive dual-user access for a short period of time. Your secondary login will be issued for your appropriate Trust by **Monday 22nd March 2021**. This is to allow you to place shifts dated from **Thursday 1st April 2021** onto the correct Trust ahead of the transaction being finalised.

All shifts dated beyond **Thursday 1st April 2021** should be created using your secondary login at the appropriate Trust.

We are here to support you during the transition. Therefore, we (NHSP) will be undertaking the shift migration of existing shifts on your behalf. NHSP will migrate all bookings for dates on or past **Thursday 1st April 2021** that currently exist on the PAT system to MFT accordingly.

Where can you find out more?

To keep up to date with the latest communications and updates or to access Frequently Asked Questions (FAQs), please visit our dedicated support page [PAT Transactions \(nhsprofessionals.nhs.uk\)](https://nhsprofessionals.nhs.uk).

You can also find further information [here](#).

If you require further support from NHSP, please do not hesitate to visit the dedicated page or contact your local NHSP Team on northwestdoctorsteam@nhsprofessionals.nhs.uk

Many Thanks,

NHS Professionals